

TERMINATION OF TENANCY

If you are leaving your home you must give us four weeks notice

Name _____

Address _____

Post Code _____ Tel. No _____

Date you wish to terminate your tenancy from
(must be at least four weeks and on a Monday) _____

Forwarding Address _____

Reason for Termination _____

I understand and agree to:-

- Return all keys to the office of Castle Morpeth Housing before 12 noon on the Monday that my tenancy ends
- Leave the property clean and free of all furnishings and furniture. Castle Morpeth Housing may dispose of furniture and personal effects left in the property after the tenancy has ended.
- Pay for the removal of anything left in the property, cleaning, if necessary, and for any damage to the property (fair wear and tear excepted)

Signed _____ Tenant

_____ Joint Tenant

Date _____

Please return to: Castle Morpeth Housing, PO Box 240, Morpeth, NE61 9BU